

**PRESENT:** Supervisor S. Broderick; Councilmembers W. Geiben, J. Jacoby, R. Morreale & J. Myers; Dep. Sup W. Conrad; Atty. A. Bax; Eng. R. Lannon; Chief Previte; Finance Director J. Agnello; Bldg. Insp. T. Masters; WPCC Ch. Op. J. Ritter; Seniors Coordinator M. Olick; Rec Dir M. Dashineau Water Maintenance J. Dell; Historian M. Maggard; 1 Press (Sentinel); 2 Residents, 40+ Students and Dep. Clerk C. Schroeder

Prior to the opening of the Board Meeting, Angela Micale was sworn-in by Chief Previte, as newly appointed p/t Police Officer.

The Supervisor called the meeting to order, followed by the Pledge of Allegiance and a moment of silent reflection.

*AGENDA:* Additions: Morreale: Defer Audit Approval to Councilman Jacoby; Geiben: Excess Recreation Equipment and P/T Sr. Van Driver.

**Jacoby MOVED the agenda, as amended. Seconded by Morreale and carried 5-0.**

RESIDENT STATEMENTS – No one spoke.

*DEPARTMENT HEAD STATEMENTS:*

*Recreation:* **Jacoby MOVED to amend the Agenda to include a change order to the design of Pletcher Park Playground. Seconded by Myers and carried 5-0.**

Dep. Sup: Conrad got a call from a resident on Bridgeman Rd who questioned utility flags on the street in front of his home. After calling the Highway Supt., Conrad called the resident back within ten minutes. The resident was satisfied by the response.

*APPROVAL OF MINUTES:*

**Geiben MOVED to approve the minutes of 10/6/21, Special Mtg. Seconded by Jacoby and carried 4-0.** Morreale abstained.

**Geiben MOVED to approve the minutes of 10/14/21, Work Session. Seconded by Myers and carried 4-0.** Broderick abstained.

*ABSTRACT:* **Jacoby MOVED to approve the Regular Abstract of Claims Numbered 21-02709 thru 21-02836 and recommended payment in the amount of \$157,465.71 plus a post-audit of \$12,037.16. Seconded by Morreale and carried 5-0.**

*OLD BUSINESS:*

a) Small Cell Telecommunications Facilities Law:

**Myers MOVED to adopt the Small Cell Telecommunication Facilities Law, as L.L. #3 – 2021. Seconded by Geiben.** Roll call vote: Geiben: Aye; Jacoby: Aye; Morreale: Aye; Myers: Aye; Broderick: Aye. **Motion carried 5-0.**

Myers said associated fees will be forthcoming.

b) Environmental Commission letter: No discussion ensued.

c) Water/Sewer Re-Levy:

The Board received a letter from Deputy Town Clerk /Water Clerk Tamara Burns requesting unpaid water and sewer accounts be placed on the 2022 Town & County tax bill. The breakdown as follows: Water - \$100,101.66; Sewer (Master) - \$53,195.58; Sewer (South) - \$7,825.76; Town Charge - \$32,100.00 for a total of \$193,223.00.

**Jacoby MOVED to place the unpaid water and sewer accounts on the 2022 Town and County taxes, as referenced. Seconded by Morreale.** Roll call vote: Geiben: Aye; Jacoby: Aye; Morreale: Aye; Myers: Aye; Broderick: Aye. **Motion carried 5-0.**

*NEW BUSINESS (Clerk's Correspondence):* The Town Clerk's Office on 10/15/21, received notification from Skene Law Firm, P.C. representing Metz Catering NY, LLC of their intent to file an On-Premises Catering Liquor License Transfer Application with the NYS Liquor Authority for the following Niagara University premises: Castellani Art Museum, Clet Hall, Dwyer Ice Arena, Gacioch Family and Admission Center, Gallagher Center and St. Vincent's Hall. Notice received and filed.

**BRODERICK**

1. Legal:
2. Engineering:

Town-wide Drainage Study: Eng. Lannon said they are waiting to meet with the Highway Supt. to determine the scope of the Drainage Study. It is a work in progress.

Outfall Building Improvements Project: Lannon said the Town received one (1) bid for the Outfall Building Project from Arrow Sheet Metal Works, Inc. They have preformed similar work acceptably. Lannon recommends award of the Outfall Building Improvements Project to Arrow Sheet Metal Works, Inc., in the Total Bid Amount of \$358,600.00 (Base Bid - \$313,500.00 + Alternate - \$45,100.00), contingent upon the availability of project funding and review by the Town's legal counsel.

**Broderick MOVED to award the bid to Arrow Sheet Metal Works, Inc. in the amount of \$358,600.00, pending review of the Town Attorney. Seconded by Jacoby and carried 5-0.**

**Myers MOVED to authorize the Supervisor to sign any and all documentation. Seconded by Jacoby and carried 5-0.**

Broderick said funding would be split 50/50 between the Sewer Fund (SS1) Balance and B-Fund (Parks) Balance.

3. Finance:

Preliminary Budget Presentation: The Deputy Clerk distributed the 2022 Preliminary Budget to the Town Board, Deputy Supervisor and Town Attorney.

**Jacoby MOVED to schedule a Public Hearing on the 2022 Preliminary Budget for Thursday, November 4, 2021 at 6:00 p.m. Seconded by Myers and carried 5-0.**

The Finance Officer asked approval of the following 2021 budget revisions.

- 1) A request to move \$1,173.00 to Budget Office Equipment (A00-1310-0200-0000) from Jr. Accountant Personnel (A00-1310-0100-0001) to cover the purchase of a new computer.
- 2) A request to move \$148.00 to Highway Machinery Equipment (DB0-5130-0200-0000) from Highway Insurance (DB0-1910-0400-0000) to cover the purchase of additional Town Seal decals for the vehicles.
- 3) A request to move \$15,000.00 to Highway Machinery Contractual (DB0-5130-0400-0000) from Highway Seasonal Personnel (DB0-5110-0100-0200) to cover additional contractual expenses.
- 4) A request to move \$200.00 to Water Administrative Contractual (SW1-8310-0400-0000) from Water Insurance (SW1-1910-0400-0000) to cover additional contractual expenses.

5) A request to move \$375.00 to Water Administrative Gas & Electric (SW1-8310-0400-3500) from Water Insurance (SW1-1910-0400-0000) to cover additional gas & electric expenses.

6) A request to move \$1,750.00 to Water Transmission & Distribution Equipment (SW1-8340-0200-0000) from Water Transmission & Distribution Personnel (SW1-8340-0100-0000) to cover the purchase of a chainsaw.

**Geiben MOVED the budget revisions, as submitted. Seconded by Morreale and carried 5-0.**

GEIBEN:

Recreation Hires: **Geiben MOVED the following Recreation Hires for the Ice Rink. Skate Guards: Michael Baio - \$12.50; Nick Carlo - \$13.00; Vincent Carlo - \$12.50; Connor Haskell - \$13.00 (Maintenance); Nathan Jowdy - \$12.50; Matthew Salis - \$12.50; Peter Spameni - \$12.50; Elijah Russell - \$12.50 and Nathan Russell - \$12.50; Service: Samantha Notarianni - \$12.50; Kendall Perreault - \$13.00; Tracie Waterstram - \$13.50 and Sarah Woods - \$12.50. Seconded by Jacoby and carried 5-0.**

Ice Rink Covid Policy: **Geiben MOVED that masks not be required at the Ice Rink as it is outdoors but will be required in the tent following County Guidelines. This policy is for both employees and attendees. Seconded by Morreale and carried 5-0.**

Excess Equipment: **Geiben MOVED to declare portable pitching mounds no longer in use in the Recreation Dept. as excess equipment. Seconded by Morreale and carried 5-0.**

**Geiben MOVED to direct the Recreation Director to donate excess pitching mounds to the Town of Niagara Recreation Dept. Seconded by Morreale and carried 5-0.**

Pletcher Park Change Order: **Geiben MOVED to allow the Supervisor to sign a change order with Game Time to add a larger swing set to the design of the new Pletcher Park Playground in the amount of \$15,551.37. Seconded by Morreale.**

Dashineau said this will change the contract to include a 3 Bay Swing Set with six swings as opposed to a 2 Bay with four swings. **Motion carried 5-0.**

Senior Van Driver: Geiben said a vacancy exists in the Senior Center for a P/T Van Driver.

**Geiben MOVED to allow the Senior Director to advertise for a P/T Van Driver. Seconded by Jacoby and carried 5-0.**

JACOBY: Jacoby commented favorably on the Morgan Drive paving.

MORREALE: Morreale asked the Engineer the status of the water-line. Lannon said the last communication they got from CSX last week is that they are about a month or two out.

MYERS: Nothing to report.

PRIVILEGE OF THE FLOOR:

Steve Lyle, Lower River Rd said he is unable to hear people talking. He suspects people won't be able to hear on Facebook either. Broderick said he would look into it.

**Geiben MOVED to adjourn. Seconded by Morreale and carried 5-0.** Time: 6:28 p.m.

Transcribed and  
Respectfully submitted by:

Carole N. Schroeder  
Deputy Town Clerk